

Town of Lyme
Board of Selectmen
Minutes for March 28th, 2013
Approved April 4, 2013

At 8:00 AM Charles called the meeting to order. The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard Vidal (vice-chair), Susan J. MacKenzie (member), Dina Cutting (Administrative Assistant), Fred Stearns (Road Agent), Shaun O'Keefe (Police Chief) Rod Finley (Pathways Consulting), Dan Quinn (Interim Transfer Station Supervisor), Michael Hinsley (Fire Chief/cemetery Trustee), and Steve Rich.

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Dan Quinn reported things were being neatened up and going smoothly at the Transfer Station. It was noted that large construction bags that are brought for the compactor should be \$4.00 (or 2 punches on the pink cards). The job advertisement has been posted for an attendant. Dan will be filling in as supervisor until mid-May. As we get closer to this date the Selectmen will address the Supervisors position. The Board thanked Dan for taking on these responsibilities.
3. Fred Stearns came in to re-visit the truck bids. The Selectmen felt they received all the additional information needed.
 - ✓ Vidal moved to accept the bid for the Freightliner truck at \$72,891.00 and H.P. Fairfield, LLC for dump body sander at \$71,750.00 for a total of \$144,641.00. Seconded by MacKenzie. Fred noted this truck would need a radio as the one in the trade in truck was no good. There is enough funding in the Capital Reserve fund to include this expense. Vidal amended the motion to include a new radio with MacKenzie seconding the amendment. The amendment and motion were voted unanimously in favor.
4. Approved the minutes of the March 21st, 2013 & March 24th, 2013 Public and March 24th, 2013 Non-public Meeting. Motion by MacKenzie. Seconded by Smith. Voted unanimously in favor for all minutes as submitted.
5. Matters arising: The Energy Committees charge was reviewed. The sense of the Board was to have the Energy Committee review this charge to answer their questions and concerns about what they can and cannot do. The Energy Committee should feel free to come to the next Building committee meeting. A discussion about the condensation at the Highway Garage took place. It was noted that originally DeadRiver suggested the thermostats be moved higher. DeadRiver should be called and revisited concerning the operation of the modines.
6. Public comment: None
7. The Selectmen reviewed the scope of work and estimate received from Pathways Consulting and CLD Consulting for the 2,640 foot section of River Road. After review Pathways Consulting being the lower estimate:

- ✓ Vidal moved to accept Pathways Consultant scope of work estimate for the River Road. Seconded by MacKenzie. The Board will be discussing this with Pathways this morning and will need to touch base about the engineering study estimate. Motion voted unanimously in favor.

8. Pathways Consulting:

- a) Rod Finley reviewed the scope of work estimates for the 4 red listed bridges. After a lengthy discussion concerning, bridge plans, water shed, permits, structural reviews, consultants, funding, state requirements and bridges verses culverts the Selectboard requested Pathways Consultants put this scope of work in to a final proposal for their review for next week's meeting.
- b) Rod had not done a full evaluation on the original plans for Fisher Bridge.
- c) Rod will finalize the proposal on the river road for the Boards review and consideration at the next meeting. The Engineering sub consultant was discussed and Pathways will be looking at some other options that could potentially lower this cost.

9. Fire Chief, Michael Hinsley: Everything is going well, working on recruiting some new members. The vote at town meeting was for an appointed 5 year term. Chief Hinsley agrees with this vote and supports it. The Town Clerk should make up an appointment for the Selectmen to vote on at the next meeting.

10. Cemetery Trustee, Michael Hinsley: The Cemetery Trustees will be meeting Friday April 5th, 2013 to address their roles and responsibilities as Trustees. The Cemetery Trustees will meet with the Selectboard the following Thursday April 11th, 2013 to review and discuss the memorandum of understanding between the Selectboard and the Trustees. Until the Cemetery Trustees meet nothing official can be done.

11. At 9:15AM Smith moved to enter non-public session in accordance with RSA 91-A: 3, II (c). Seconded by Vidal voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, Cutting, Hinsley & O'Keefe.

- i. Matters which if discussed in public would likely affect adversely the reputation of a person were discussed.

At 9:45AM Smith moved and Vidal seconded to return to public session. Voted unanimously in favor. There was not action taken in non-public session.

12. Manifest: Over Seer of welfare for \$2,187.70, regular bi-weekly \$41,360.56.

13. Copy contracts for the Emergency management/Fire Department & the Town Clerks copiers were signed.

14. Robert Titus was appointed to the Zoning Board of Adjustments by the Selectboard for a 3 year term.

15. Cemetery Lot application: This needs to be done after the meeting with the Cemetery Trustees.

16. Committee & Commission reports:

Heritage Commission:

- i. Elder home: Vidal reported the Heritage Commission review the Elder project. While wondering about salvaging anything with in this house they discussed with Don that there is nothing that could be used in other structures or with in the town that would be of any historical value to anyone or anything.
- ii. Lamont-Ryan home: Vidal reported people were concerned about the size of this project compared to what was there previously. If the old house was being torn down? The board would like David Robbins, Planning and Zoning Administrator to come to the next Selectboards meeting to review this project.
- iii. Energy Committee: Send Charge out to all committee members
- iv. Recreation Commission: No Quorum
- v. Planning Board: Smith noted there is a meeting tonight. MacKenzie asked about the sub-division issues on Route 10 north. Smith explained that DES would have to go in and give an okay for this sub-division to happen. At this point the application is considered incomplete. MacKenzie noted that there are times when risk management is a plus, and she questioned if the Planning and Zoning Administrator should be communicating with Town Counsel on this issue. Smith noted Robbins did not feel this needed to be done at this time.

17. There being no further business Vidal moved to adjourn at 10:10AM. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting
Administrative Assistant